

School Advisory Council Meeting – Minutes

December 3, 2018

Members Present: Paula Holt, Cecilia Latorie, Sid Eriavez, Kathy Kovacs, Tom Wasylenko, Shannon Frost, Nadia Zamora Hernandez, Joey Chidiac, Ms. Alba Escoto

Call to Order @ 7:04 pm by Paula Holt

Opening Prayer and Welcome – Paula Holt

Introductions – round table

Approval of agenda: Motioned by Cecilia Latorie; seconded by Sid Eriavez; Passed

Old Business

1. **Approval of Meeting Minutes:** Oct. 1, 2018: **Motioned** by Paula; Seconded by Kathy; **Passed**

2. **Student Council Report -**

- Winter Wonderland Dance on December 8, 2018
- Requesting \$250 for lights, balloons and other decorations;
- Discussion about volunteer/parent coordination of concession during dance

Action Plan:

- Parents to run concession stand during dance & serve hot dogs, gummy candies & other snacks as a fundraiser;
- Students' Union to create a long-term budget/plan template to be used for future requests & to help promote more student-led fundraising initiatives;

Motion: Paula makes motion to give Students' Union \$250 for dance decorations; Seconded by Cecilia.

Opposed: Shannon

Passed

3. **Trustee Visit – Paula Holt**

- Trustee Lisa Turchansky to visit for February's meeting

4. **Recording Keeping – Paula Holt**

- Paula to review bylaws regarding protocol for reporting to the committee; More research deferred; will be presented @ next meeting (Feb./19).
- Electronic copies to be included on school website under staff resources.
- Shannon suggests agenda gets better recognition, sending out reminders via Swift App, more recognition in newsletter; Sid to provide details electronically to Tom.

5. **Council Positions and New Executive Information**

- Discussion re: more awareness to let parents know where their dollars are going.

Action Plan More interaction to take place at Open Houses and other LSL events to engage parents and get them more involved; volunteer parents could wear t-shirts & garner support in hopes of attracting future council members.

- Council Position of vacant position of Secretary

Motion: Paula motions that Kathy assume the volunteer position of Secretary; Seconded by Cecilia.

Passed

New Business

1. **Principal's Report – Tom Wasylenko (**See attachment**)**
2. **Growth Plan/Results – Tom Wasylenko (**See attachment**)**
3. **Open House – February 21, 2109**

Action Plan: A parent booth and parents present to increase involvement in the SAC.

Adjourned @ 8:31pm

Parent Advisory Association Meeting – Minutes **December 3, 2018**

Old Business

1. **Approval of Meeting Minutes:** An amendment was made regarding the approval of the \$4500 to subsidize the grad retreat was not passed but motioned to investigate whether it could be paid for from the casino funds. Minutes approval **motioned** by Cecilia; Seconded by Kathy; **passed**
2. **Treasurer's Report – Sid Eriavaz – (**See Attachment**)**
3. **Chapel Update – Shannon Frost**
 - Furniture is now in chapel;
 - Still waiting to hear re: availability of Stations of the Cross; possibility of reducing costs by taking photos of Station photos;
 - Remaining decorations/details to be decided and implemented by students;
 - General Account & Casino Accounts to be re-allocated, pursuant to price of Tabernacle
 - Expenditures to date: 'Spirit of Truth' Rug @ \$209.98.

Action Plan

- Shannon to look into a new Tabernacle, possibly with the help of Father Glen;
 - Shannon to contact Sacred Heart and St. Agnes with possibility of acquiring more affordable Tabernacle;
 - Shannon to talk with Bob and Pam re: putting final chapel details in students' and mentors' hands;
 - Shannon to touch base with Father Dean re: any items he may still have in his possession; will report back to Bob and Pam.
 - Tom to talk with district re: lighting
4. **Fundraising Report – Shannon Frost**
 - Vegetable fundraiser went well and was a social justice success with people purchasing more Food Bank Bundles than other baskets; Liquor Baskets and Movie Baskets – generated funds but were not cost effective in terms of labour
 - Salisbury Greenhouse Cards fundraiser will be implemented prior to Mother's Day 2019.
 - Discussed future fundraising in 2019 and possibility of having Liquor Baskets at Open House and/or Flights of Gift Cards being raffled off.

- Grey Cup Ticket Sales are another fundraising possibility with more details to be provided at next meeting.
- Discussed teaming up with catering to do Hot Lunches for Jr. & Sr High

Action Plan

- Shannon to touch base with catering person – Paula re: Hot Lunch fundraisers; for example \$1 for hot dog that are re-sold for \$2; possibility of Valentine's cupcake sale fundraiser in Feb. 2019.
- Paula in catering to report back to Tom.

Motion: Cecilia motions that Shannon be reimbursed \$188.85 for printing of liquor basket tickets; Seconded by Sid.

Passed

5. Support Staff Christmas Cards

Support Staff members will receive Southgate Gift Cards for Christmas appreciation gifts; purchased by Shannon.

Motion: Paula motions that \$40 is spent on each support staff; Seconded by Cecilia

Passed

Motion: Cecilia also makes motion to pay back Shannon for gift cards in the amount of \$600; Seconded by Kathy.

Passed

6. New Receipts and Requests - Tom Wasylenko

- 6.1 **Party Program** - Grade 9 – Request for \$2268.00, including GST.
- 6.2 **Grad Retreat** – for Grade 12 – Tom requests that council pays \$4550.00 from the casino account to subsidize the graduation retreat
- 6.3 **Stoll Replacement** - Grad Coordinator Mr. Salik is requesting that a number of stolls be replaced; Cost of Stolls: \$1,300
- 6.4 **Gown Laundering** – Grad gowns are due for cleaning/laundry. Price estimate is \$10.80 plus GST @ 250 gowns. Up to \$3,000; Sid confirms this expense can come out of gaming funds
- 6.5 **Science Lab Coats** – Science Dept. requests that aprons be replaced by full lab coats; coats would be housed in science prep room; hangers and incidentals are estimated at \$3400.
- 6.6 **Physics Dept.** – Physics Dept. requests that equipment and tools be purchased in order to accommodate the changing curriculum; proposal suggests \$4900 for physics supplies.

Total Funds Request: \$19,418

Motion: Paula makes motion to allocate \$19,418; Seconded by Shannon;

Passed

- Legacy Piece: Tom puts forward suggestion that former grad photo montages be resurrected out of storage and be properly re-framed and displayed

Action Plan

- Cecilia to contact Millcreek framing re: pricing & possible contract options.
- Tom to further investigate framing costs and have request moved forward at next meeting.

Motion: Paula motions to investigate the cost of re-framing of senior class composites from last 52 years with funding proposal to come; Seconded by Cecilia.

Passed

Adjourned at 9:05pm.